

Belleville Christian School

Employee Clearances

The following clearances are required for all employees and must be renewed every five years. Employees are responsible for the cost of all clearances.

Act 34 PA Criminal Record Check

Can be obtained online at <https://epatch.pa.gov/home>

Act 151 PA Child Abuse History Clearance

Can be obtained online at <https://www.compass.dhs.pa.gov/CWIS>

Act 114 FBI Criminal History Record (FBI Fingerprinting)

You must register prior to getting your fingerprints done. Information about the process can be found at <https://www.identogo.com/>. The service code for BMS (non-public) is **1KG6TR**.

Act 126 Mandated Reporter Training

Available online at: <https://www.reportabusepa.pitt.edu>

Applicants & New Employees:

Act 168 Release Form

The [Commonwealth of Pennsylvania's Sexual Misconduct-Abuse Disclosure Release](#) must be signed by the applicant and sent to the current employer and all relevant past employers.

Affidavit (PDE-6004)

An affidavit may be completed by a new hire if all clearances are not available upon hire and is valid for 90 days. Employees cannot work alone with children until all clearances are obtained. Copies of applications for clearances not yet obtained must be submitted with the Affidavit.